

Facilities for 6th Form Students

24 personal computers and 18 personal study desks are reserved for your independent study. Colour and B&W printers and a scanner are also available.

6th Form Fiction is catalogued alphabetically by author on our fiction shelves with the rest of our fiction collection. Manga titles, Graphic novels and “Classics” have their own sections.

Non-Fiction shelves surround the 6th form study area organised by subject using Dewey decimal classification. Specific 6th Form Non-Fiction including many A-level and BTEC text books are on shelves near the library entrance.

Daily newspapers, magazines and 6th Form subject reviews are available on reading racks beside the 6th Form study area with back copies of publications and copies of contents pages filed nearby.

A computer is reserved beside printer “B” to search for books or subjects using the library’s ALICE system.

Please ask the School Librarian, Mrs Lowther, or the Library Assistant, Mrs Hopkins, if you need any help to make the most of these facilities.

Expectations of Sixth Form Students in the Library

We hope that time as a 6th Form Student in the library will develop your ability to work independently, research techniques, inter-personal skills and the self-discipline you will need to demonstrate for future success. Our expectations of your behaviour will be similar to those of employers and in Higher Education.

This is not a “silent” library but quiet is essential when many people are working independently in an open area. We do expect students to keep noise at a low level and be particularly quiet when lessons are taking place elsewhere in the library.

The 6th Form Dress Code applies at all times.

Any food, drink or drink bottles should be left outside or kept in your bag. Eating and drinking are not permitted anywhere in the library.



Mobile phones may be used to listen to music with headphones, although the volume should not disturb others. Texting, making calls, watching films or playing games is not permitted. Headphones may be borrowed or you can use your own.

Events in the Library

Learning Guides use the library each morning, please wait till they have left before using the 6th form study area.



During break-time computers outside the 6th Form area are reserved for other years.

Areas of the library are often reserved for classes but when they are not, you are welcome to use these tables and computers for your studies. To avoid being asked to move, please check with the library staff first.

Borrowing

Up to six resources (books, films or CDs) can be borrowed at a time. You can reserve a book that is out on loan or make suggestions for books to be added to the collection.

A-Level Journals

The “Reviews” are published 2 or 3 times a year specifically for 6th Form students to expand student knowledge and help develop skills for independent learning, as well as providing stimulus material for classroom discussion. Each edition includes links to free online study resources. Subjects we subscribe to include: Biological Science, Business, Chemistry, Economics, English, Geography, Law, Modern History, PE, Physics, Politics, Psychology, Religious Studies, and Sociology.



We also subscribe to Amateur Photography, BBC History Magazine, BBC Music Magazine, Dialogue, E- Magazine, Focus, Good Food, How It Works, Love Sewing, Media Magazine, National Geographic, New Scientist, Philosophy Now, Society Now and Vogue

The latest copies of all our magazines can be found in the display binders with back copies stored in the shelves nearby.

“Research”, “Information Literacy” and “Referencing” – Skills of a Good Researcher

To be an effective researcher you need to be able to get information from as wide a variety of appropriate sources as possible for a given task. Good research skills are essential to produce the interesting and original work necessary to succeed in your studies.

Research is “systematic investigation to establish facts or principles or to collect information on a subject”. (Source: Collins English Dictionary 9th Edition 1977)

Information Literacy is the skill of judging how authoritative, relevant, objective and current information you have researched is for your topic or assignment.

By learning to independently locate, retrieve and evaluate information, you will equip yourself with the research skills required to succeed in the Sixth Form and in Higher Education.

Plagiarism is taking someone else’s work and passing it off as your own. Referencing material that you have researched will help you avoid this serious pitfall.

We wish you every success with your studies in the 6th Form at Manshead School.



Manshead
sixth form

Library Guide

Sixth Form students and their studies are at the heart of our library. We look forward to welcoming you in the library and are happy to support you finding and making use of the resources you need.



Library Opening Times

Monday – Thursday	8.30am to 4.30pm
Friday	8.30am to 4.00pm

The 6th Form study area is available from 9.05am